



**Board of Supervisors of Elections  
Minutes  
Diamondback Terrapin Conference Room  
Tuesday, February 28, 2017 at 6:00 PM**

**Boardmembers Present:** Chair Lois Neuman, Graham Johnson, Melissa Jackowski, Stephen Weiner

**City Staff Present:** City Clerk/Director of Council Operations Kathleen Conway, Deputy City Clerk Sara Taylor-Ferrell, City Attorney Debra Daniel, Sr. Assistant City Attorney Jodi Schulz

**Convene and Welcome**

Convened meeting at 6:05 PM and Chair Neuman welcomed all those present.

**Approval of Minutes**

**Motion:** to approve the minutes of January 24, 2017 as amended

Moved by Boardmember Weiner, seconded by Boardmember Jackowski and approved unanimously.

**Questions to the Board**

The Board reviewed an email dated January 26, 2017, from Mark Pierzchala regarding closing campaign bank account.

**Motion:** To submit a final campaign fund report to reflect the two additional transactions after the last report filed.

Moved by Boardmember Johnson, seconded by Boardmember Weiner and approved unanimously.

Chair Neuman requested status of the potential candidates for the Board. Ms. Ferrell provided status and Chair Neuman asked for contact information to be emailed for follow-up.

**Forum Planning**

The Board agreed on the following outline of the program and agenda for the Municipal Forum on Tuesday, March 28, 2017 as follows:

6:30-6:45 pm – Reception  
6:45- 8:00 pm – Guest Speakers  
8:00-8:45 pm – Questions and Answers  
8:45-9:00 pm – Wrap-Up

**Old/New Business**

The Board will set a date to present their annual report to the Mayor and Council. Ms. Conway will email the Board's revised "to do list".

The City Attorney's Office reminded the Board if they plan to propose code changes they should be done by next year.

### **Future Meetings**

Tuesday, March 28, 2017 - Municipalities Forum; 6:30 - 9:00 PM

### **Adjournment**

The meeting adjourned at 7:48 PM.

**Motion:** to adjourn

Motion to adjourn was made by Boardmember Johnson, seconded by Boardmember Jackowski and approved unanimously.